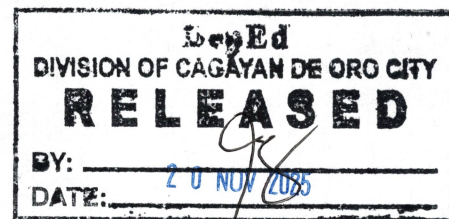




Republic of the Philippines
Department of Education
REGION X

DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



19 Nov 2025

DIVISION MEMORANDUM
No. 1070 s.2025

**PRODUCTION OF PROMOTIONAL VIDEO FOR THE 2025 REGIONAL
RESEARCH CONGRESS**

TO: Division Research Coordinator
Identified Research Creative Team Members
Concerned School Heads

1. In preparation for the upcoming **2025 Regional Research Congress**, the Division of Cagayan de Oro City shall produce an official promotional video to highlight the division's research initiatives and to encourage active participation among stakeholders.

2. In line with this, **identified creative members** are directed to convene at the **SBM Room, Cagayan de Oro National High School – Junior High School** on the following dates:

- November 21, 2025
- November 24, 2025The

3. The activity aims to collaboratively conceptualize, script, capture materials, and finalize the promotional video. All participants are expected to bring the necessary equipment (e.g., cameras, laptops, ring lights, etc.) and ensure timely completion of assigned tasks.

4. Attendance and full cooperation of all concerned are earnestly requested to ensure the successful production of the promotional material.

5. The following are the **expected participants**:

- a. Margelina T. Tabian
- b. Therese Mae C. Maandig
- c. Lorynel C. Majaducon



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d. June Zuseth O. Obsid

6. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

7. This Office directs immediate and wide dissemination of this Memorandum.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATION

DM069-SGOD-PR-BASEN/ production of promotional video for the 2025 regional research congress
November 19, 2025